

United Daughters of the Confederacy®
Annual Financial Report
501(c)(3) Required Form for Children of the Confederacy® Divisions
and Chapters Where No Division
September 1, 20 _____ August 31, 20 _____

This form must be completed annually by each CofC Division Director and Chapter Where No Division (CWND) Director; original and one copy must be submitted to the Director General annually by November 15. Retain a copy in the Division/CWND files for at least 6 years. The Division Director will send the copies of all Chapter reports to the Director General annually by November 15 and keep the copies of the Chapter reports in the Division files for at least 6 years. The report must cover the September 1 – August 31 timeframe even though the Division/CWND may have a different fiscal year.

Division/CWND name _____

Division/CWND Employer Identification Number (EIN) _____

Division/CWND Presidents name _____

Division/CWND Treasurer name _____

Division/CWND Director name and address _____

Division/Chapter WND Director signature _____

Beginning balance on September 1, 20 _____ (total cash assets including checking account, savings account, all other accounts, investments, etc.) Note: Beginning balance must match ending balance on the preceding year's with the exception of 2008 report with one month overlap \$ _____

Revenue

Division per capita tax _____
General per capita tax _____
CWND dues _____
Contributions, gifts _____
Investment income _____
Other (e.g., fundraising, sale of assets; list and describe on reverse) _____

Total revenue **\$** _____

Expenses

General per capita tax _____
Operating expenses (e.g., postage, printing, supplies, safe deposit box) _____
Contributions (e.g., Division and General funds, other nonprofit groups) _____
Scholarships _____
Other (list and describe on reverse) _____

Total expenses **\$** _____

Ending balance on August 31, 20 _____ (beginning balance plus revenue less expenses) **\$** _____

This form may be photocopied. Use additional sheet if necessary.

1. List on reverse and explain any restricted/designated Division/CWND funds, e.g., scholarship funds.
2. Enclose copy of IRS Form 990 when it has been required to file one.
3. If Division/CWND owns land, building, historical collections, or other significant assets, please list and briefly describe on reverse.

Send original and one copy to Director General by November 15.
Keep one copy in Division/Chapter WND files.