

United Daughters of the Confederacy®  
**Annual Financial Report**  
**501(c)(3) Required Form for UDC Corporations**  
 September 1, 20 \_\_\_\_\_ August 31, 20 \_\_\_\_\_

This form must be completed annually by each authorized UDC Corporation. An incorporated Chapter or Division completes this form if its corporate financial records are separate from its Chapter or Division financial records. Corporations on the Chapter level should submit this form (original and one copy) with its Chapter form to the Division Treasurer annually by November 15 and retain a copy in the Chapter files for at least 6 years. The Division Treasurer submits all Chapter forms to the Business Office by November 30 and retains a copy of the Chapter forms for at least 6 years. An incorporated Division submits this form with its Division form to the Business Office by November 30 and retains a copy in the Division files for at least 6 years. The report must cover the September 1 – August 31 timeframe even though the Division/CWND may have a different fiscal year.

Corporation name, number, and location \_\_\_\_\_

Corporation Employer Identification Number (EIN) \_\_\_\_\_

Corporation Presidents name \_\_\_\_\_

Corporation Treasurer name and address \_\_\_\_\_

Corporation Treasurer signature \_\_\_\_\_

**Beginning balance on September 1, 20\_\_\_\_\_** (total cash assets including checking account, savings account, all other accounts, investments, etc.) Note: Beginning balance must match ending balance on the preceding year's with the exception of 2008 report with one month overlap \$ \_\_\_\_\_

**Revenue**

Contributions, gifts \_\_\_\_\_

Investment income \_\_\_\_\_

Insignia \_\_\_\_\_

Other (e.g., fundraising, sale of assets; list and describe on reverse) \_\_\_\_\_

**Total revenue** **\$** \_\_\_\_\_

**Expenses**

Operating expenses (e.g., postage, printing, supplies, safe deposit box) \_\_\_\_\_

Contributions (e.g., Division and General funds, other nonprofit groups) \_\_\_\_\_

Scholarships \_\_\_\_\_

Other (list and describe on reverse) \_\_\_\_\_

**Total expenses** **\$** \_\_\_\_\_

**Ending balance on August 31, 20\_\_\_\_\_** (beginning balance plus revenue less expenses) **\$** \_\_\_\_\_

This form may be photocopied. Use additional sheet if necessary.

1. List on reverse and explain any restricted/designated corporation funds, e.g., scholarship funds.
2. Enclose copy of IRS Form 990 when it has been required to file one.
3. List on reverse all property owned by the corporation; e.g. real property, land, buildings, artwork, historical collections, cemetery plots, or items of *significant* value. Do not list supplies

Submit with Chapter or Division report if corporate finances are separate.

*Form EIN 01 revised June 2008*